



VITALITY PERSONEL LTD

Recruitment Terms and Conditions

Vitality Personnel Ltd

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Important review note

This document is an original website publication draft prepared for Vitality Personnel Ltd. It is not legal advice. Before publication or operational adoption, the company should confirm that the text reflects its actual processes, suppliers, systems and contractual arrangements, and obtain review from an appropriately qualified UK legal or compliance professional.

1 Scope and document status

A public summary of recruitment arrangements, subject to signed client and candidate documentation. This document should be read with applicable contracts, procedures and privacy information.

2 Status of this document

This document is a website summary only. It is not a substitute for the specific written terms of business, assignment information, employment documentation or other agreement applicable to a particular introduction or engagement.

3 Clients

Before services begin, the parties should agree the roles required, location, hours, duration, rates or fees, responsibilities, checks, notice, cancellation, timesheets where applicable and other material terms. Clients should provide accurate information about the role, workplace, risks and required qualifications.

4 Candidates and workers

Candidates should provide accurate and current information, tell the company about relevant changes and cooperate with proportionate checks. Registration does not guarantee an assignment, interview or offer. Candidates should receive the terms and key information relevant to their status and assignment before work begins.

5 Suitability and checks

The nature and timing of checks depend on the role, client requirements and applicable law. No candidate should be represented as fully cleared until the relevant checks have actually been completed and assessed.

6 Introductions and placements

An introduction or placement is subject to the applicable signed terms. Availability can change, and the company does not guarantee that a particular candidate, role or start date will remain available.

7 Legal review required

Employment agency and employment business terms are fact-sensitive. Vitality Personnel Ltd should have its operational terms reviewed for the Conduct of Employment Agencies and Employment Businesses Regulations 2003 and other applicable law before relying on this summary.

8 Contact

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9 Review record

The final approved version should record its approver, approval date and any changes. This draft contains no invented certification, accreditation, regulator registration or professional endorsement.