



VITALITY PERSONEL LTD

Data Protection and UK GDPR Statement

Vitality Personnel Ltd

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Important review note

This document is an original website publication draft prepared for Vitality Personnel Ltd. It is not legal advice. Before publication or operational adoption, the company should confirm that the text reflects its actual processes, suppliers, systems and contractual arrangements, and obtain review from an appropriately qualified UK legal or compliance professional.

1 Scope and document status

Core principles for lawful, fair and secure handling of personal information. This document should be read with applicable contracts, procedures and privacy information.

2 Principles

Personal information should be processed lawfully, fairly and transparently; collected for specified purposes; limited to what is necessary; kept accurate; retained no longer than needed; and protected by appropriate security.

3 Accountability

The company should maintain appropriate records of processing, processor arrangements, retention rules, privacy information, incident response and data-rights procedures. Higher-risk processing should be assessed before it begins.

4 Special-category and criminal-offence data

Recruitment may involve sensitive information. Such processing requires both a UK GDPR Article 6 basis and an appropriate additional condition. Access should be tightly limited and processing should be documented.

5 Security and incidents

Controls should include access management, secure storage, patching, backups, staff awareness and careful disposal. Suspected personal-data breaches should be contained, assessed and documented, with notification to the Information Commissioner and affected people where the legal tests are met.

6 Contact

Data protection enquiries and rights requests may be sent to Info@vitalitypersonel.co.uk. The company has not named a Data Protection Officer on the information supplied, and this statement does not invent one.

7 Contact

Vitality Personnel Ltd, 17 Park Parade, London, NW10 4JH, England. Email: Info@vitalitypersonel.co.uk.

8 Review record

The final approved version should record its approver, approval date and any changes. This draft contains no invented certification, accreditation, regulator registration or professional endorsement.