



VITALITY PERSONEL LTD

Anti-Bribery and Anti-Corruption Policy

Vitality Personnel Ltd

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Important review note

This document is an original website publication draft prepared for Vitality Personnel Ltd. It is not legal advice. Before publication or operational adoption, the company should confirm that the text reflects its actual processes, suppliers, systems and contractual arrangements, and obtain review from an appropriately qualified UK legal or compliance professional.

1 Scope and document status

Standards intended to prevent improper payments, inducements and conflicts in recruitment. This document should be read with applicable contracts, procedures and privacy information.

2 Zero tolerance

Vitality Personnel Ltd does not intend to offer, promise, give, request or accept a bribe or improper advantage. Facilitation payments are not acceptable.

3 Gifts and hospitality

Reasonable and transparent hospitality may be legitimate, but it must not influence a decision or create an appearance of obligation. Higher-value or unusual benefits should require documented approval.

4 Recruitment and suppliers

Fees, commissions and supplier arrangements should be transparent, lawful and supported by records. Candidates must not be asked for prohibited work-finding fees.

5 Conflicts of interest

People acting for the company should disclose personal or financial interests that could affect impartial judgment.

6 Reporting and response

Suspected bribery, fraud or corruption should be reported promptly. Concerns raised in good faith should be handled confidentially and without retaliation. The company should investigate proportionately and refer matters externally where required.

7 Contact

Vitality Personnel Ltd, 17 Park Parade, London, NW10 4JH, England. Email: Info@vitalitypersonel.co.uk.

8 Review record

The final approved version should record its approver, approval date and any changes. This draft contains no invented certification, accreditation, regulator registration or professional endorsement.